

# Entering / Exiting the Live Working Regime



Refer to "Important Information" over page before completing this form.

Site Details:				
Third Party Network Provider name and Address:				
Builder name and Site Address to be covered by the live working Regime:				
Likely duration of the live working period:			Plan attached indicating proposed boundary of the Live Working area:	
Power Systems Ref. N <sup>o</sup> :	Contractor Ref. N <sup>o</sup> :	Site Agreement N <sup>o</sup> :	Contractor Telephone Number:	Contractor Contact Name:

Entering the Live Working Regime	Contractor Declaration	<p><b>In signing this form we hereby confirm that:</b></p> <ul style="list-style-type: none"> <li>This notice is issued in accordance with the provisions of the Adoption Agreement made between SP Distribution / SP Manweb, the Developer and the Contractor.</li> <li>All apparatus will be installed in accordance with PowerSystems requirements, Operating regime and to the terms and conditions as detailed in the site specific Adoption Agreement.</li> <li>Only individuals with appropriate training, knowledge and experience and holding ScottishPower Authorisation will undertake live work.</li> <li>No deliberate attempt shall be made to undertake Live Working on any voltages other than LV.</li> <li>No attempt shall be made to work outside the agreed live working boundary as indicated in the attached plan.</li> <li>No Live Working will commence until a PowerSystems countersigned version of this document has been received.</li> </ul>		
		Signed ..... For and on behalf of (name of Company) .....	(Print Name) ..... (Print Designation) .....	Date .....
Entering the Live Working Regime	PowerSystems Counter-signature	<p><b>Approval for Live working:</b>                  This document shall only be counter-signed by PowerSystems when <b>ALL</b> of the following conditions are satisfied:</p> <ul style="list-style-type: none"> <li>An approved design exists.</li> <li>A site specific Adoption Agreement signed by all parties exists.</li> <li>The Third Party Network Provider is authorised by PowerSystems to undertake Live Working.</li> <li>All relevant statutory consents are secured.</li> </ul> <p>A signed copy shall be returned to the Contractor.</p>		
		Signed ..... For and on behalf of PowerSystems .....	(Print Name) ..... (Print Designation) .....	Date .....

<b>Exiting the Live Working Regime</b>	<b>Contractor Declaration</b>	<b>Exiting the Live Working Regime</b> In signing this form we hereby confirm that: <ul style="list-style-type: none"> <li>We understand that all authorisation to work live within the previously specified Live Working area is withdrawn on submission of this form.</li> <li>No further attempts will be made to work live within the previously specified live working area.</li> <li>All as-built records have been submitted to PowerSystems</li> <li>All relevant site personnel (including site agent) have been made aware of the live network and the potential hazard it presents.</li> </ul>		
		Signed  ..... For and on behalf of (name of Company)  .....	(Print Name)  ..... (Print Designation)  .....	Date  .....
	<b>PowerSystems Counter-signature</b>	<b>Exiting Live working:</b> All permission to work live within the specified live working regime is revoked.		
		Signed  ..... For and on behalf of PowerSystems  .....	(Print Name)  ..... (Print Designation)  .....	Date  .....

**General Comments:**

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<b>Important Information</b>	<p><b>The following shall be observed:</b></p> <ul style="list-style-type: none"> <li>Both parties shall sign the declaration in the relevant parts.</li> <li>Live working is only allowed within greenfield housing sites.</li> <li>One form shall be submitted per Live Working area.</li> <li>Live working areas shall never overlap.</li> <li>A 1:500, 1:1250 or 1:2500 plan (as appropriate) must be attached indicating the proposed live working boundary.</li> <li>The maximum period for a Live Working Regime to apply is 2 years from the PowerSystems signature date. Sites requiring live jointing beyond a 2-year timescale must have forms re-submitted in advance of the 2-year expiration date.</li> </ul>
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